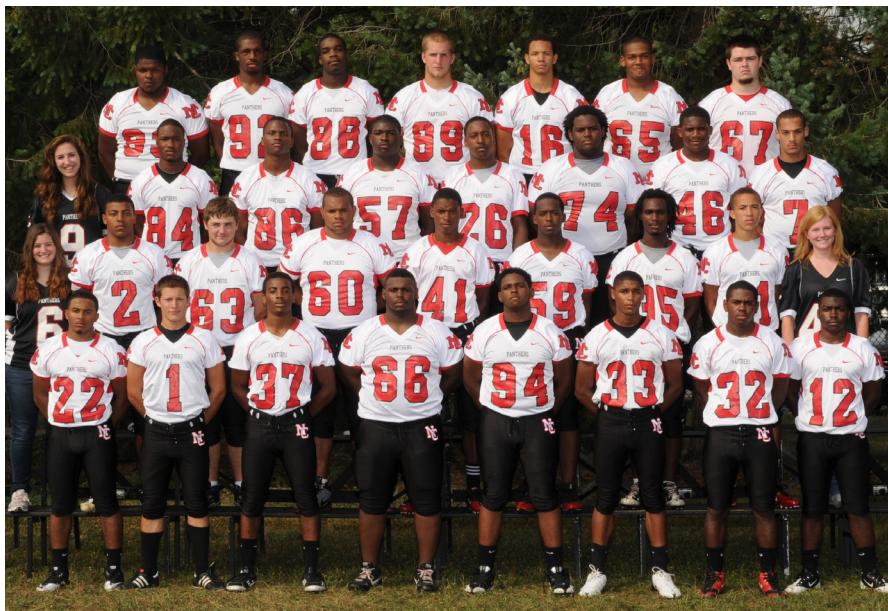


FOR YOUR REFERENCE

Reference pages in the yearbook might not be as flashy as coverage pages, but these are often the areas students will revisit time and time again. Here are a few things to keep in mind.



FRONT ROW: Jimmy Jones, Brian Brown, Cameron Crown, Sam Smith, Doug Davis, Billy Barton, Tim Thompson, Karl King. **ROW TWO:** Susie Stanton, Mike McDonald, Jerry Jackson, Tyler Truman, Wade Williams, Adam Anderson, Stan Sheldon, Joe Johnson, Molly Masters. **ROW THREE:** Grace Grimes, Howard Henderson, Ivan Ivers, Ronnie Reynolds, Greg Gonzalez, Keith Konnor, Sean Sanders, Fred Franks. **BACK ROW:** Liam Landford, Ethan Evans, Vince Valley, Chip Charlesworth, Ray Ralston, Marty McGuinness, Eddie Edgerton.

For group photos, begin at the front and work your way to the back, identifying from left to right, just like we read. Label the rows "Front Row," "Row Two," "Row Three" and so on ending with "Back Row." To create the most accurate record, use "Not Pictured" to identify any team members not included in the group shot. Use the same capitalization pattern and emphases type to distinguish row IDs on all group shots in the book.

PRO TIP: On picture day, have staff members on hand to take care of name identification. One easy thing to do is to have everyone in the picture write their name on a sheet of paper with a large Sharpie. The photographer then takes a picture with all of the kids holding their paper up with their name before dropping the paper for the real picture. The staff can then use the first photo to quickly identify kids and type the lists easily.

Another way to do it is with clipboards or using passes. For the full strategy, see page 8 of the People and Index section of the curriculum on LearnYBK.com.

Organize early

► Any and all up-front organization will help you in the end. For example, get rosters for teams and clubs from coaches and sponsors before the photos are taken. In the case of this photo, you can match names and numbers from the roster.

Photo set-up

► Arrange the students to make the photos as square as you can with fairly even rows. It's easier to arrange a page of square photos than long rectangles.

Every face needs a place

► Make sure everyone's face is easily seen in the photo, and when it comes to layout, make sure all heads are roughly the same size. A large group photo should take up more space on the page than a small one. A common approach is to make every head the size of a pencil eraser.

Keep it consistent

► There is wiggle room for how you set up your reference material, but be consistent from page to page so readers easily understand your presentation.

FOR YOUR REFERENCE

Scoreboards are important parts of the yearbook, as alumni will look back on the scores years later when reminiscing about their playing days. Remember, you are capturing the history of your school, so accuracy is crucial.

Having a staff member (or two) keep track of scores is important as coaches are busy and not always reliable. A staff member can easily check social media, school announcements and with players to update scores.

Scoreboards should include the score and the name of the opponent. Your staff may also choose to include the date and whether the game was home or away. The key is to be consistent so all sports are the same.

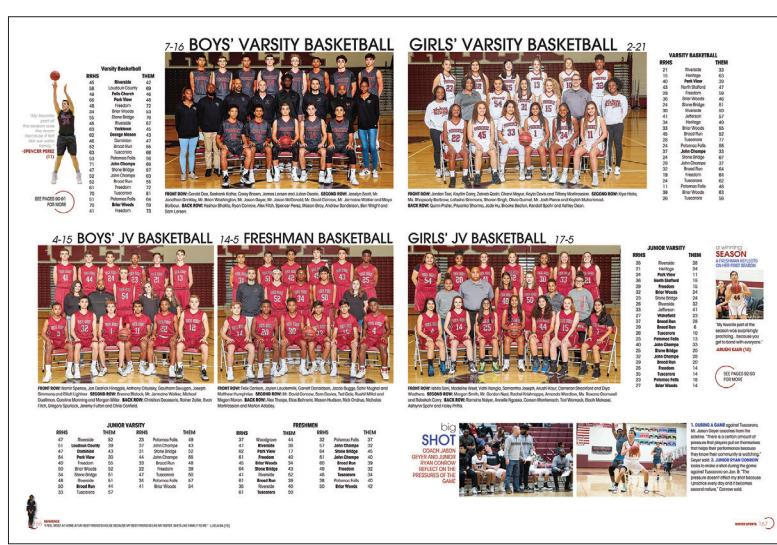
Scoreboard examples

► Creating scoreboards can be trickier with some sports like cross country or wrestling, when multiple teams are involved in larger meets. In this case, you might list the place the team finished and the names of the other teams involved.

► Reference pages are a place to add additional content, too. Perhaps a quote and mugshot from a captain or MVP. Consider including any records the team or an athlete set that year, but — to be fair — all teams should receive the same level of attention.

FOOTBALL 7-4				
8/14	@ Big City	W	21-7	
8/21	Hometown	W	42-14	
8/28	Greenville	L	16-22	
9/4	@Moutainland	W	28-14	
9/11	@River City	W	34-13	
9/18	Backwoods	L	14-35	
9/25	West Place	L	9-21	
10/2	@Downtown	W	14-12	
10/9	@Funtown	W	34-21	
Sectionals				
10/16	@Greenville	W	14-13	
10/23	@Hometown	L	28-27	

FOOTBALL 7-4				
8/14 @ Big City W 21-7				
8/21	Hometown	W	42-14	
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9/11	@River City	W	34-13	
9/18	Backwoods	L	14-35	
9/25	West Place	L	9-21	
10/2	@Downtown	W	14-12	
10/9	@Funtown	W	34-21	
Sectionals				
10/16	@Greenville	W	14-13	
10/23	@Hometown	L	28-27	
GIRLS CROSS COUNTRY 2-0				
8/12 River City Invitational 3rd place (teams participating: Our School, River City, West Place, Downtown and Funtown)				
8/15	Backwoods		W (22-33)	
8/20	Greenville & Big City		2nd place	
8/26	Mountainland		W (20-35)	
9/7	County Championship		1st place	
(teams participating: Hometown, Backwoods, West Place, East Place, North Greenville, Greenville)				



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